West Marlborough Township

1300 Doe Run Road

Coatesville, PA 19320

William W. Wylie, Chairman Hugh Lofting II, Roadmaster

Joseph Claflin , V. Chairman Michael R. Conrad P.E.

Emery Jones Taylor, Supervisor Scott Moran, Zoning Officer

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April 2, 2024, Meeting

Minutes of the April 2, 2024 Meeting of the Board of Supervisors

The Public Meeting of the Board of Supervisors was called to order at 7:35 pm. on 04/02/24 by Chairman Bill Wylie. In attendance were two Township Supervisors, Township Secretary, Township Engineer, and the Roadmaster. Supervisor Emery Jones Taylor was not in attendance.

Bill Wylie moved to approve the March 5, 2024 minutes. Jake seconded the motion; minutes were approved by unanimous vote. Emery Jones Taylor was not present.

Guy Swift from the Avondale Fire Company presented his report for 2023 and the first quarter of 2024. He submitted reports to the Township.

Jim Fritch from Register presented a subdivision plan for a lot line revision on properties owned by Mr. and Mrs. Moran and Mr. and Mrs. Keen at 1781 Newark Road. The subdivision would eliminate the encroachment of Moran improvements onto Keen property in advance of the Morans putting a conservation easement on their parcel. Chester County Planning Commission approved the Preliminary/Final Subdivision subject to conditions and waivers outlined in their report. West Marlborough Township Planning Commission approved the subdivision subject to the same conditions outlined by Chester County Planning Commission. Bill Wylie moved to approve the Preliminary/Final subdivision and Jake Chalfin seconded the motion, it was approved unanimously by West Marlborough Township’s Board of Supervisors.

The financial report was given showing a balance of $9,552.21 in the payroll account at the end of March. The General Funds showed a balance of $256,241.09. State Funds had a balance of $182,804.22. Equipment has a balance of $93,399.81. The supervisors approved the report subject to review of bills to be paid. Pages of the financial report are attached.

Resolution 01-2024 to adopt a new fee schedule was tabled until the May 7 meeting.

Resolution 02-2024 to allow West Marlborough Township to invest in Pennsylvania Local Government Investment Trust (PLGIT) passed by unanimous vote.

Michael Conrad, Township Engineer reported on the Tapeworm Road culvert project. The project is completed, however final payment to Kinsley Construction is being held until the grass has started to grow showing stabilization of the ground surrounding the project. Hugh Lofting, Township Roadmaster said he is working on documentation for final payment of grant monies for the project from the Conservation District.

The zoning officer who was not present, provided a written progress report for March. There were 2 permits issued in March.

The roadmaster gave his report explaining he is still working on documentation for the remaining grant payment for Tapeworm Road project. He is also working on oil and chip costs. He spoke about a 5-7 year plan for tar and chipping Township roads. Roadmaster also indicated that a new bed for one of the dump trucks will cost of $27,000 and next winter is the time line for that. He met with three different roofers regarding the salt shed roof. It will cost about $34,000. to replace the roof. Bill asked if the township needs to put the new roof out to bid. Mike Conrad said it may fall under “maintenance” threshold, and to ask the township solicitor.

With no further business to attend, the meeting was adjourned at 7:55PM.

Next meeting will be on May 7, 2024 at 8:15 PM.

Respectfully Submitted

Elliot Blake,

Secretary/Treasurer